

BATAK

RISK ASSESSMENT SHEET

Frequency of use Daily / AS REQUIRED

1. PEOPLE AT RISK (instructors, visitors, campers, schools)

Up to 15 participants, plus leaders and/or instructors

2. POTENTIAL HAZARDS (Anything with the potential to cause harm)

- a) Equipment falling/unstable
- b) Poorly maintained/located and incorrect use of electrical equipment/generator
- c) Lack of maintenance of equipment
- d) Inclement weather
- e) Incorrect numbers of participants/ other site users
- f) Numbers participating
- g) Incorrect assembly and use of Gazebo

3. ASSESSMENT OF RISK

- a) Low
- b) Low
- c) Low
- d) Low
- e) Low
- f) Low
- g) Low

4. LIST MEASURES TAKEN TO CONTROL HAZARDS

- a) Inspect work area to ensure surface even/stable and in good condition
- b) Locate cables away from users (cover where needed) and maintain and inspect. Generator **must** be turned off when being filled.
- c) Monitor and inspect as recommendations and training
- d) Review weather conditions if unacceptable stop activity immediately.
- e) Monitor and ensure barrier is in place. Control numbers in area.
- f) Ensure leader controls group and allows set numbers to participate
- g) Secured adequately in line with manufacturer's instructions, inspect periodically

5. REMAINING RISK USING CONTROL MEASURES ABOVE

- a) Low
- b) Low
- c) Low
- d) Low
- e) Low
- f) Low
- g) Low